

Cooking Instructor: (1 positions) base in Phnom Penh

Presentation of PSE

Pour un Sourire d'Enfant (PSE) – For a Child's Smile is a non-profit organization founded by Christian and Marie-France des Pallières, operating in Cambodia since 1995. Its mission is to help children suffering acute hardship by reintegrating them into society and leading them to decent, skilled and well remunerated jobs. Recognized by the local authorities, PSE is working with full respect of the country, with the Cambodians, and thus supports sustainable development. PSE is operating six main programs: nutrition, healthcare, protection and accommodation, general education, vocational training and family support. PSE is taking care of more than 6,500 children and more than 4,600 graduates from PSE Vocational Training program already have successfully integrated the job market with a real qualified position. PSE employs more than 600 people in Cambodia (Phnom Penh mainly) and 4 staff at the headquarter in France. 300 volunteers in different countries are actively working on making the organization known, on fundraising donations and sponsorships. In 2000, PSE was awarded the French Human Rights Prize by the French Republic.

Main responsibilities:

- Teach consistently high quality lessons in line with the designated school curriculum.
- Respect the standardization, competencies and program of the lecture.
- Actually participate to the entire life and school team
- Use a variety of pedagogical techniques of student centered approach, assessment methods and giving feedback to students– assignments, quizzes, tests, etc., to evaluate and monitor student progress;
- Being the invigilator for state exam.
- Plan and deliver schemes of work and lessons that meet the requirements record/report for teaching/class administration.
- Monitor and support the overall progress and development of students as a teacher and tutor.
- Facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential;
- Be a role model for students, inspiring them to be actively interested in the major field by ensuring a high quality learning environment.
- Maintain discipline in accordance with the school procedures and to encourage good practice with regard to punctuality, professional behaviour and responsibility.
- Set cover work during any leave of absence.
- Promote aspects of personal development related the major subject.
- Provide basic counselling to slow learners or learners with discipline problems by encouraging an active self-learning both in school and community.

Job Requirements:

- Complete Bachelor's Degree or equivalent in Tourism Management, or related field.
- A minimum 3 years of working in High in standard hotel
- Good interpersonal skill, Good presentation, Positive attitude
- Understand the students problems and the student need.
- Adapt to working situation, must be in good health condition.
- Computer literacy in office software packages (PMS, Word, Excel, Power point, Network Outlook
- Commitment to PSE's vision, core values and code of conduct

Interested candidates please send your application (CV and Cover Letter) or application in hard copies to the below address before **15th July 2020**.

Email: recruitment@pse.ngo

Office Number: Contact Number: +855 (0)77 777 173 (extension: 111)

Contact Person: Mr. THOY Sopheak , HR & Resourcing Officer

Personal Number: 070 827 806/ 078 777686, Telegram: 070 827 806

Address of Organization: No. 402, Trea village, Sangkat Steung Meanchey, Khan Meanchey, Phnom Penh.

PSE employees at any levels ought to respect and follow the Child Protection Policies.

PSE is an Equal Opportunity Employer and as such does not discriminate against employees or applicants on any basis prohibited by law.

Qualified women and Disabled people are encouraged to apply.

➤ **Note: Only shortlisted candidates will be contacted for interview!!!**